

Managing your CAC Locker Profile and understanding your coach training pathway

FOR GYMNASTICS NS MEMBER COACHES



Gymnastics For Life!

The purpose of this information is to help answer questions about the “Locker”, how it works and how you can take advantage of what it has to offer. As well you will be able (hopefully 😊) to understand:

- The coach pathways for different levels of coach training
- Certification.
- Maintaining certification
- High School credit
- What are PD points and how you can get them.
- Coach equivalency

What is in this Power Point?



What is the NCCP

- National Coaching Certification Program (NCCP) is a collaborative program of the Coaching Association of Canada (CAC), the Government of Canada, the National Sport Organization (NSO), and the Provincial/Territorial Sport Organization (PTSO).



So what is the “Locker”?

- <https://thelocker.coach.ca/Account/Login>
- The Locker is an online database managed by the Coaching Association of Canada (CAC)
- This is the one stop shopping for all your coach training as well as opportunity for online education. This is your record to track and record all your coach education. It does need your participation.
- The Locker is the only nationally recognized transcript for coaching credentials in Canada



The Locker



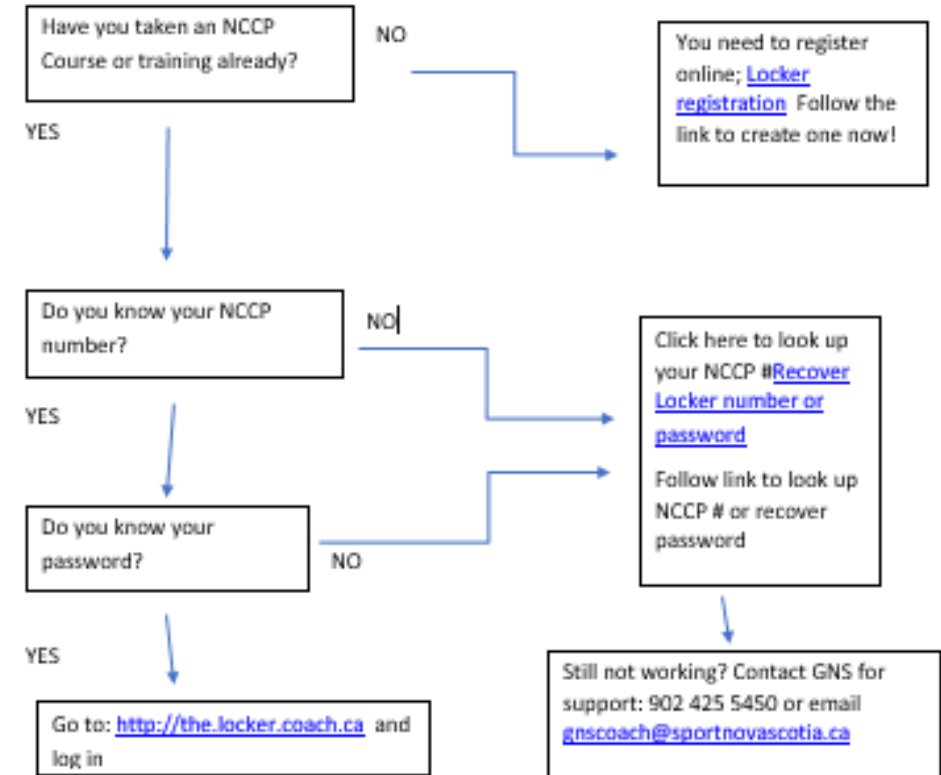
- Coaches must create an account for themselves in the Locker prior to registration in their first NCCP course. This NCCP number stays consistent throughout their coaching career.
- It is important that you use your own email and one likely to be with you throughout your career.
- Certification Maintenance & Professional Development points will be tracked in 'The Locker'
- Coaches can view/update personal information, coaching records and access printable transcripts.
- Head coaches and administrators have access to the Locker's Public Transcript. Gymnastics Nova Scotia has administrative access and can help with resolving profile issues.

How to create your profile

CAC Locker Login



How to Log into; "The Locker"



**To register for any NCCP course through GNS you will need to provide your NCCP number.

The Locker

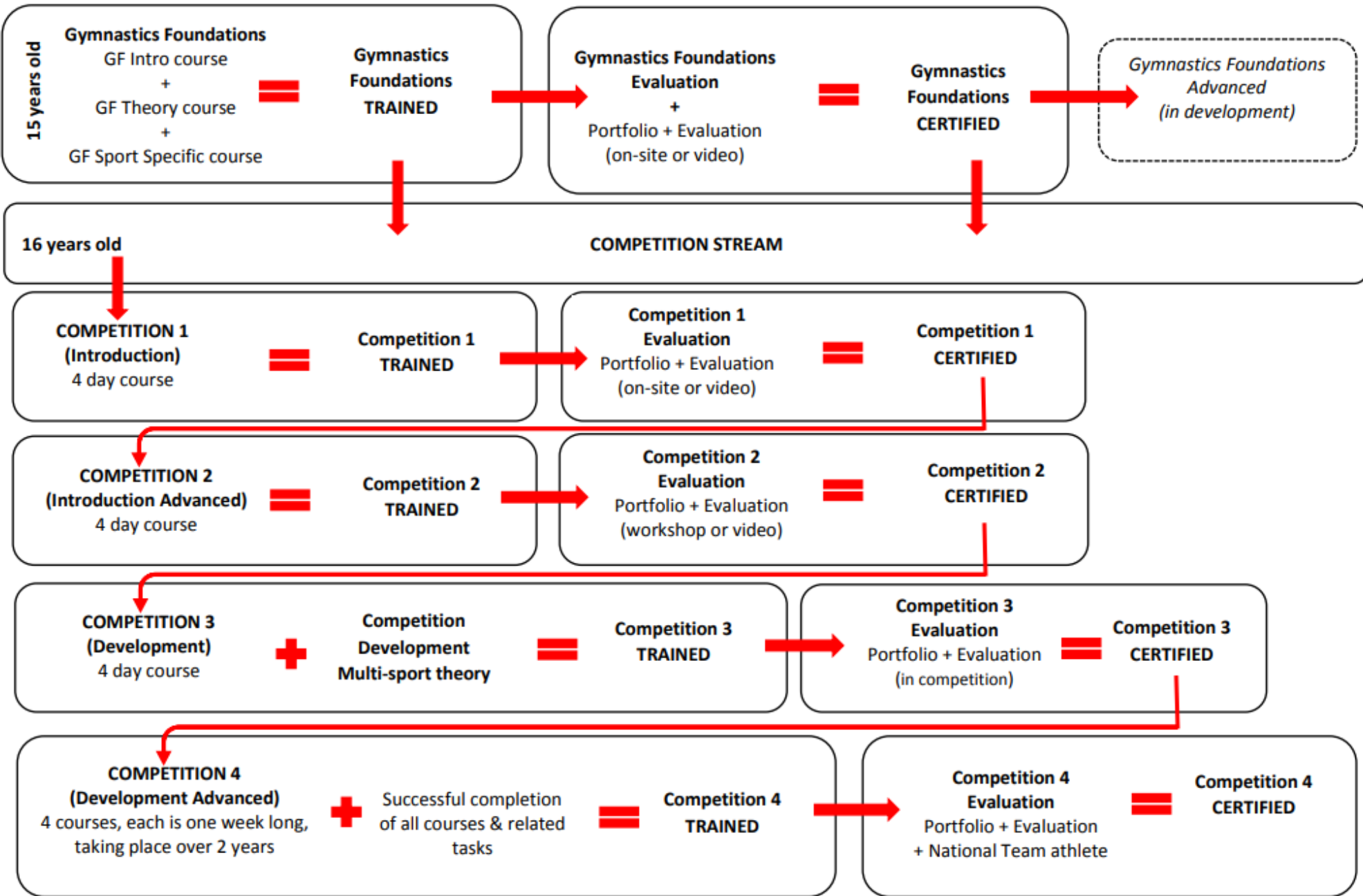


- Coaches are responsible for maintaining their locker profile. It is up to them to make sure information in their Locker is up to date especially email addresses
- It is important to keep documents such as certificates of completion and practical hours forms until update is reflected in the Locker
- Any missing credentials from the coach's transcript will require documentation
- If you are having problems with your Locker Profile contact the GNS office or email gnscoach@sportnovascotia.ca

Coach Education Pathways

- Each of the CAC Gymnastic coach “levels” has 3 phases. They make up the pathway
- a Training Phase where the coach receives training preparing them to coach at a particular level. Once this phase is complete there is the:
- Certification phase – this phase requires you to Build your Coach Portfolio and register with GNS for an evaluation which will be carried out by a Coach Evaluator
- The final Phase is the maintenance phase which depending on the level will require you to accumulate professional development points over a 5 year span to maintain your certification.
- These pathways can be found here: [Coach development pathways](#)

COACH PATHWAY



Trained vs Certified

- Trained Coaches have completed: the technical, multi-sport theory module requirements in a specific context.
- Certified Coaches have met all requirements (Technical, Theory and Practical as determined through online evaluation and coach assessment by a CE or coach evaluator) and are ready to move onto the subsequent context of coach training • This coach has shown competency and the ability to apply their knowledge in a practical environment

Becoming certified

The Updated NCCP Training/Certification consists of 4 parts:

- 1. NCCP Technical course
- 2. Sports-specific Theory modules
- 3. MED Online Evaluation
- 4. Practical Coach Evaluation • Coach Portfolio and Evaluation
- **Contact Gymnastics Nova Scotia to arrange for your coach evaluation**
- You do not need to be certified Foundations to take the next level in coach training however there are benefits to becoming “Certified Foundations” For more on this you can go to: [Why become certified](#)
- To take coach training beyond Introduction to Competition you must be certified in that level.

Becoming certified: Foundations

In our Province the most common reason for coaches to complete the certification process is so that their clubs can operate in accordance to our Provincial club requirements; Member Clubs are required to have a certified coach 19 or over in the gym at all times.

From the GNS policy manual - clubs must have;

Recreational Gymnastics Supervisory Instructor 19 years of age or older Minimum Full Level I or Foundations NCCP Gymnastics Certification Level II or Competition 1 Trained

Class Instructors 16 years of age or older Minimum NCCP Level I Gymnastics Certification or “Trained” Status in NCCP Foundations Artistic (see exemption process – Appendix H.1)

Assistant Instructors In training to certify as an NCCP Level 1 or Foundations gymnastic instructor

The supervisory instructor must be present (in the gym) during classes. The supervisory instructor may or may not be directly involved with instruction of the class

Getting a High School credit from your certification

- Since September 2012, all high school students in Nova Scotia have been able to earn personal development credits and have these count as one of the five elective credits they need to graduate. Students can earn personal development credits in three areas: arts, languages, and leadership.
- A credit is awarded when a person achieves all of the requirements in an area of training or learning. The Department of Education and Early Childhood Development's Personal Development Credit was designed to recognize the achievements of students who successfully complete courses or meet all of the assessment standards of organizations that are external to the high school system. Under the policy, personal development credits can be awarded in three areas: 1. Arts 2. Languages 3. Leadership Credits will be awarded for approved courses or programs provided by a group or organization that is recognized by the Department of Education and Early Childhood Development as an approved Course or Program Provider

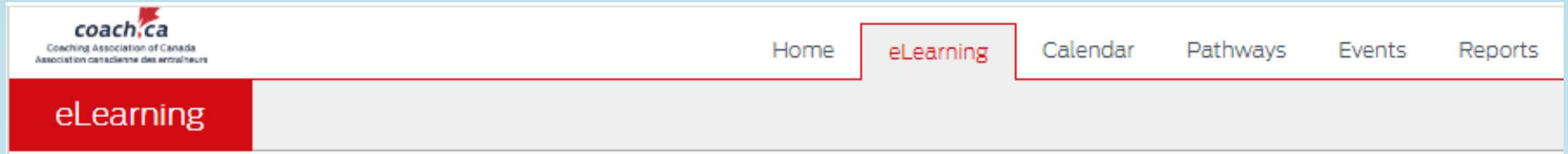
Getting a High School credit from your certification

- [PERSONAL DEVELOPMENT CREDITS](#) – this link will take you to the online application process

For more information please contact the Gymnastics Nova Scotia office.

(902) 425-5450 ext. 338 or ext. 515

Online Evaluation for MED (Making Ethical Decisions)



- The MED Online Evaluation is a requirement within any context to become CERTIFIED within the updated NCCP system Evaluation can be accessed free of charge upon completion of the Foundations Theory course
- On the left hand side of the webpage you will see a list of available e-learning opportunities. Follow the list down until you see:
- Read the instructions and begin

Make Ethical Decisions (MED) Online Evaluation

Professional Development Points

Who needs them?

- Coaches and Coach Developers who are CERTIFIED in the current NCCP Levels NCCP certified do not have to collect PD points at this time. Once the Transfer happens they will have five years to earn PD points and maintain their status
- PD points will be required for these coaches once coaches receive their transfer credit in the Locker

Professional Development Points

- Maintenance of Certification is based on active coaching and professional development

CONTEXT	PERIOD FOR RENEWAL	PD POINTS REQUIRED
Gymnastics Foundations	5 Years	10 PD Points
Competition 1 (Introduction) Competition 2 (Intro Advanced)	5 Years	20 PD Points
Competition 3 (Development) Competition 4 (Dev Advanced)	5 Years	30 PD Points

Transfer of Qualifications

- **NCCP Transfer of Qualifications**
- NCCP Level 3 certified coaches must complete NCCP Comp 3 Transfer course* (or NCCP Comp 3 course) within 5 years of transfer to maintain Comp 3 Certified status .
- (otherwise maintain Comp 2 Certified status and Comp 3 Certified status changes to 'Certified-not renewed')
- *this will be a special 2 day course run by Gym Can specifically for NCCP Level 3 certified coaches
- Currently there is no confirmed date for this course

NCCP Artistic Gymnastics Transfer of Qualifications Outline

What I have in Levels NCCP	What you will receive after the transfer	Next Steps:
Level 1 Certified	Gymnastics Foundations Certified	<p style="text-align: center;">To Maintain Certified Status: MED training and/or online evaluation within 5 years to maintain Gymnastics Foundations certification</p>
Level 1 Theory & Technical	Gymnastics Foundations Trained	<p style="text-align: center;">Must complete: MED training and/or online evaluation</p> <p style="text-align: center;">To achieve Certified Status: Gymnastics Foundations Evaluation successfully completed</p>
Level 1 Technical & Practical	Gymnastics Foundations In training	<p style="text-align: center;">Must complete: Gymnastics Foundations Theory</p> <p style="text-align: center;">To achieve Certified Status: Gymnastics Foundations Evaluation successfully completed</p>
Level 1 Technical	Gymnastics Foundations In training	<p style="text-align: center;">Must complete: Gymnastics Foundations Theory</p> <p style="text-align: center;">To achieve Certified Status: Gymnastics Foundations Evaluation successfully completed</p>

Transfer of Qualifications FAQ

- **HOW DO I KNOW IF “TRANSFER OF QUALIFICATIONS” WILL APPLY TO ME?**

Your qualifications will only be transferred if you have Levels-NCCP qualifications or certifications in artistic gymnastics. Artistic Gymnastics Levels-NCCP qualifications will be transferred in Fall 2020.

- **HOW CAN I SEE MY NEW QUALIFICATIONS?**

Your qualifications will automatically be transferred on your transcript and will be identified as “Transferred”. To see your current NCCP transcript, please click [here](#).

- **WHAT IS MY NCCP# AND HOW DO I ACCESS THE LOCKER?**

You can access the Locker by clicking [here](#). From there, you can retrieve your NCCP # by providing your email address. If you are still having difficulty retrieving your NCCP #, please contact Coach & Partner Services at coach@coach.ca or 613-235-5000. You will need to provide them with your full name and date of birth to obtain your NCCP #.

Transfer of Qualifications FAQ cont.

- **WILL I NEED TO COMPLETE ANY OTHER TRAINING?**

Safe and ethical coaching is the cornerstone of the NCCP. All coaches must complete the Make Ethical Decisions component of their program in order to achieve or maintain 'certified' status in The Locker. For information on Make Ethical Decisions and on how to access the training or evaluation, click [here](#).

- **IF I HAVE ALREADY PASSED THE MAKE ETHICAL DECISIONS ONLINE EVALUATION, DO I NEED TO DO IT AGAIN?**

No, you will not need to take the Make Ethical Decisions online evaluation again if you have already successfully passed it.

- **WILL I NEED TO DO ANYTHING ELSE?**

All coaches in the NCCP must now maintain their certification by actively coaching and by engaging in professional development opportunities. For more information on maintaining your certification, click [here](#).

Transfer of Qualifications cont.

- **I'M TRAINED OR CERTIFIED IN TRAMPOLINE/RHYTHMIC AS WELL – WHAT HAPPENS TO THOSE QUALIFICATIONS?**

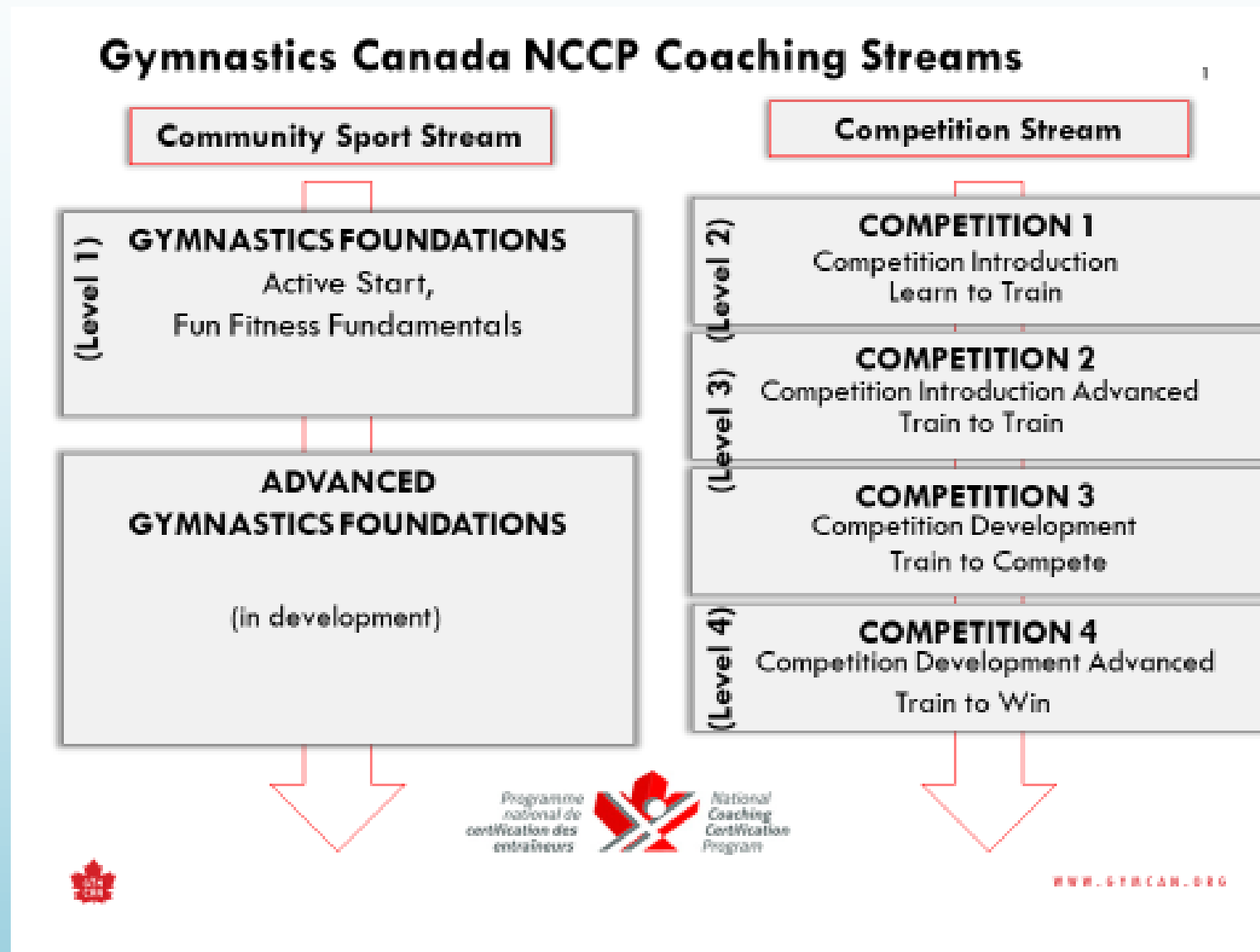
Trampoline and Rhythmic Levels-NCCP Qualifications will remain the same in the Locker until a date is set for the transfer of qualifications in these disciplines.

- **WHEN WILL YOU BE TRANSFERRING QUALIFICATIONS IN THE OTHER DISCIPLINES?**

Trampoline and Rhythmic Levels-NCCP Qualifications will be transferred after all courses are finalized.

	Active Category	Professional Development Points	Limitations	Example
Sport Specific	Active Coaching	1 point/year for every season coached <i>*coach must self-report</i> AND / OR 1 point/year for Coach Developer activity <i>*automatically received when role is assigned as events are entered in the Locker</i>	To a maximum number of points equal to the number of years of the certification renewal period. Example: 5 points for active coaching and/or 5 points for active coach developer activity, if certification period is 5 years	Coaching Coach Developer 2018 1 point 2018 1 point 2019 1 point 2019 1 point 2020 1 point 2020 1 point 2021 1 point 2021 1 point 2022 1 point 2022 1 point TOTAL: 5 points TOTAL: 5 points
	NCCP Activity	5 points/training module or evaluation event	No maximum or minimum	any GCG NCCP course any GCG NCCP evaluation any GCG Coach Developer training
	Non-NCCP Activity	1 point/hour of activity up to 3 hours maximum	No minimum or maximum	Training camp Coaching congress Committee member Active judging Judge training Working Group...etc. <i>*must be approved by GCG</i>
	Coach self-directed activity	3 points for the valid certification period <i>*coach must self-report</i>	Maximum of 3 points for certification renewal period	Clinics First Aid Conferences, Seminars College/University courses
	Re-evaluation in context	100% of the points required for PD credit in the context	No other PD is required if coach chooses re-evaluation	GCG re-evaluation
Multi-sport	NCCP activity	5 points/training module or evaluation event	No maximum or minimum	any multi-sport training module any multi-sport evaluation (example: MED online evaluation)
	Non-NCCP activity	1 point/ hour of activity up to 3 points maximum	To a maximum of 50% of the required PD credit for the context in a certification renewal period	Conference Seminar Other course <i>*may need approval from GCG</i>

NCCP “EQUIVALENCY” How they match up and don’t 1/2



LTAD Stages Gym Can Recommendations

Level 1 course	Gymnastics Foundations	Active Start, Fundamentals
Level 2 course	Competition 1 (Introduction)	Learn to Train
Level 3 course	Competition 2 (Intro Advanced)	Train to Train
<i>This information gap has been filled by GCG, LFs, experts (not always with the</i>	Competition 3 (Development)	Train to Compete
	Level 4 course	Competition 4 (Dev Advanced)

“What level of coach education do I need to coach the athletes that I want to coach?”

This information is being developed and will be distributed

Contact information

Gymnastics Nova Scotia

Executive Director - Angela Gallant gns@sportnovascotia.ca

If you have questions about your profile or about what steps you need to take in your coach education journey please reach out to me@

Technical Director – David Brown gnscoach@sportnovascotia.ca

Phone: 902 425 5450

Or

Gymnastics Canada

Program Manager-Education

Suzanne Fisher: SFISHER@GYMCAN.ORG



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